

Come with us on  
the path to the skills  
and the jobs that  
are right for you.  
That's the way  
forward.

ENGELSKA

## Welcome to the Qualifications portfolio at Lernia

As a Lernia participant, you will be given support in developing your personal Qualifications portfolio to highlight your skills to future employers.

In preparing your Qualifications portfolio, the support you get will be tailored to your requirements. The activities are grouped into separate stages, in which each stage has a clear purpose and objective. When everything is ready, you will have a Qualifications portfolio containing your CV, personal covering letter, certificates and reports on your skills and capabilities.

### You will have a mentor to help you

You and your mentor will have several meetings at which you will go through your professional background and education, and any training courses you have completed. After that, you will jointly decide what activities you need to undertake in order to make your Qualifications portfolio as attractive as possible.

Through ongoing discussions and practical exercises, your mentor will help you compare the training courses and professional experience you already have with the requirements on the Swedish job market.

It is important that you get an assessment of the practical and theoretical knowledge you already have. This will enable you to obtain the certificates, reports and licences that confirm what you know, and can be used in Sweden.

You will have the opportunity to complete a vocational test at a suitable work place, under the guidance of a professional advisor. Once you have completed the test, you will receive a certificate listing your professional skills.

### A plan for a faster entry into working life

We will help you research the opportunities on the job market, and give you guidance about the possible ways to find a job. You will be offered coaching, workshops, study visits and lectures integrated with independent work to enable you to find a job or start your own business.

We will assess your individual circumstances, and together we will prepare a plan for your activities that will speed up your entry into the Swedish job market and the Swedish community.

Visit [Lernia.se](http://Lernia.se) for more information.